



# **Northeastern Little League Constitution**

## **League ID# 00265989**

### **ARTICLE I - NAME**

This organization shall be known as the Northeastern Little League, hereinafter referred to as "Local League."

### **ARTICLE II - OBJECTIVE**

#### **SECTION 1**

The objective of the Local League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens. To instill a Growth Mindset Culture in our youth and families. A Growth Mindset is to believe that our most basic abilities can be developed through dedication and hard work -- brains and talent are just the starting point.

#### **SECTION 2**

To achieve this objective, the Local League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

## **ARTICLE III – BOARD MEMBERSHIP**

### **SECTION 1- Eligibility**

**Eligibility** - Any person sincerely interested in active participation to further the objective of this Local League may apply to become a Board Member.

### **SECTION 2-Board Members**

**(A) Player Members**-Any player candidate meeting the requirements of Little League Regulations IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Local Little League.

**(B) Board Members** - Any adult person actively interested in furthering the objectives of the Local League may become a Board Member upon election as hereinafter provided.

- (1) All Officers, Board Members, or other elected or appointed officials must be active Board Members in good standing.
  - (a) All Board Members must participate/volunteer in five (5) Little League activities in a calendar year to remain in good standing. Examples of these activities include but are not limited to, coaching (per season will count as 3), scheduled field clean up days, opening day, end of season party, concessions stands, , summer camp and host tournament roles.
  - (b) Any Board Member in an elected position must participate/volunteer in three (3) Little League activities in the calendar year to remain in good standing.
  - (c) Board Members must not miss 2 or more unexcused by President meetings within the fiscal year to remain in good standing.

**\*Only Board Members in good standing are eligible to vote at General Assembly Meetings.**

Note: Regular Members of the league automatically include all current Board Members, Officers of the Board, and any other person who is recognized by the Board as a volunteer in the Local League, including the following volunteers' titles listed below: Equipment Manager, Coaching Coordinator, Sponsorship/Fundraisers Manager, Information Officer, Groundskeepers, Concessions Manager, Umpire-In-Chief.

(B) As used hereinafter, the word "Member" shall mean Board Member unless otherwise stated.

( C )The secretary shall maintain the roll of membership to qualify voting members and collect signed Board Member code of conduct forms.

### **SECTION 3- Background Checks of Board Members**

All Board Members must complete and clear, on an annual basis the Little League Background Clearance, conducted by JDP. Additionally, NELL Board members must complete the Pennsylvania State Police Criminal Background Check, Pennsylvania Child Abuse History Clearance Check or Federal Criminal History Check (FBI fingerprint check if they have not been a resident of Pennsylvania in the past 10

years). These clearances will be valid for 5 years, after which time a renewed filing will be required. NELL is required to maintain on file copies of all 3 clearances for all board members. These must be present to NELL, namely Safety Officer, before first Sunday in January, when new board members take office.

Should any board member have any criminal convictions these will be assessed by President, Safety Officer and Player Agent to determine if Board Member is still eligible for office. If so they will be presented to the NELL board of directors for vote as described in Section 2.

## **SECTION 4-Other Affiliations**

(A) Members, shall not be required to be affiliated with another organization or group to qualify as members of the Local League.

(B) Members should not be actively engaged in the promotion of any other baseball/softball program which would take away participation within Northeastern Little League.

(C) Member should not be actively engaging or promoting personal coaching/baseball business to make personal profit, unless NELL baseball is not in current season or tournament season.

## **SECTION 5-Suspension/Termination of Member**

**Suspension or Termination:** Membership may be terminated by resignation or action of the Board of Directors as follows.

- (A) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Local League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.
- (B) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).
- (C) Any Suspended or Terminated Member may not return to NELL Board of Directors for a full calendar year after suspension or termination.

## **ARTICLE IV**

### **SECTION 1-GENERAL MEMBERSHIP MEETINGS**

**Definition:** A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required. This meeting will be held on the first Sunday of October.

### **SECTION 2- Notice of Meetings**

Notice of each General Membership Meeting shall be delivered Personally or electronically, to each Member at the last recorded address fourteen days in advance of the meeting, setting forth the place, time and purpose of the meeting.

- A) Meetings will unless advised differently be the first Sunday of every month at 6:30pm. They will be held at the Zions View Athletic Building.
- B) An electronic meeting will be available, link will be provided to those who request.

### **SECTION 3-Quorum**

At any General Membership Meeting, the presence in person or representation by absentee ballot of 2/3 members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

### **SECTION 4-Voting**

Only Board Members in good standing shall be entitled to make motions and vote at General Membership Meetings. Voting can be in person or electronic.

### **SECTION 5-Absentee Ballot**

For the expressed purpose of accommodating a Regular Member in good standing who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an electronic ballot will be used and obtained from the President or Secretary of the League.

### **SECTION 6- Annual Meeting of the Board Members**

The Annual Meeting of the Members of the Local League shall be held prior to Opening Day each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting. This will take place on the first Sunday of November.

(A) The Board Members shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

(1) The condition of the Local League, to be presented by the President or his/her designate;

(2) A general summary of funds received and expended by the local league for the previous year, the amount of funds currently in possession of the local league, and the name of the financial institution in which such funds are maintained;

(3) The whole amount of real and personal property owned by the Local League, where located, and where and how invested;

(4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;

(5) The names of the persons who have been admitted to board members in the Local League during such year. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting.

(B) At the Annual Meeting, the Board Members shall determine the number of Directors (See D) to be elected for the ensuing year and shall elect such number of Directors. The number of Directors elected shall be not less than five.

(C) After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on the first Sunday in January. The Board's term of office shall continue until its successors are elected and qualified under this section.

(D) The Officers of the Board of Directors also known as the Executive Board, shall include, at a minimum, the President, Vice President, Treasurer, Secretary, one or more Player Agents, a Safety Officer.

## **SECTION 7-Special Board Meetings**

Special General Membership Meetings of the Members may be called by the Board of Directors/Executive Board, the Secretary or President at their discretion. Upon the written request of a minimum of five members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than 48 hours after the request is received by the President or Secretary.

## **SECTION 8- Rules of Order**

Rules of Order for General Membership Meetings and Regular Meetings of the Board of Directors - Robert's Rules of Order shall govern the proceedings of General Membership meetings, and all regular meetings of the Board of Directors, except where same conflicts with this Constitution of the Local League.

## **ARTICLE V - BOARD OF DIRECTORS/EXECUTIVE BOARD**

### **SECTION 1-Authority**

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

### **SECTION 2-Vacancies**

If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

### **SECTION 3-Executive Board Meetings, Notice and Quorum**

Regular meetings of the Board of Directors/Executive Board shall be held immediately following the Annual Meeting if needed and, on such days, thereafter as shall be determined by the Executive Board.

(A) The President or the Secretary may, whenever they deem it advisable, shall at the request in writing of three Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(B) Notice of each Board meeting shall be given by the President or Secretary personally, electronically to each Director at least 48 hours before the time appointed for the meeting to the last recorded address of each Director.

(C) Three Members of the Board of Directors/Executive Board shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(D) Only members of the Board of Directors/Executive Board may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

## **SECTION 3- Duties and Powers**

The Board of Directors/Executive Board shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Board Member of the Local League in accordance with the procedure set forth in Article III, Section 4 (a, b).

## **SECTION 6- Rules of Order**

Robert's Rules of Order shall govern the proceedings of all league meetings, including Board of Directors/Executive Board meetings, except where same conflicts with this Constitution of the Local League.

# **ARTICLE VI - DUTIES AND POWERS OF THE BOARD**

All elected positions followed by a \* will also be considered Executive Board of Directors

## **SECTION 1-President \***

The President shall:

- (A) Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- (B) Present a report of the condition of the Local League at the Annual Meeting.
- (C) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Local League.
- (D) Be responsible for the conduct of the Local League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Local League by that organization.
- (E) Designate in writing other officers, if necessary, to have power to make and execute for/and in the name of the Local League such contracts and leases they may receive and which have had prior approval of the Board.
- (F) Investigate complaints, irregularities and conditions detrimental to the Local League and report thereon to the Board or Executive Committee as circumstances warrant.
- (G) Prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (H) With the assistance of the Player Agent, examine the application and support proof-of

age documents of every player candidate and certify to residence or school enrollment, and age eligibility before the player may be accepted for tryouts and selection.

- (I) Complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9; or delegate this responsibility to the league's Safety Officer, or other designated Board member.
- (J) Notify Members, Directors, of their election or appointment.
- (K) Set up online registration and ensure player, manager, and coach data is uploaded to the Little League Data Center.

## **SECTION 2- Vice President \***

The Vice President shall:

- (A) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (B) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

## **SECTION 3- Secretary \***

The Secretary shall:

- (A) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists and necessary records.
- (B) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (C) Maintain a list of all Board Members and give notice of all meetings of the Local League, the Board of Directors and Committees.
- (D) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (E) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

## **SECTION 4- Treasurer \***

The Treasurer shall:

- (A) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (B) Receive all moneys and securities, and deposit same in a depository approved by the Board of Directors.
- (C) Keep records for the receipt and disbursement of all moneys and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (D) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (E) Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.

## **SECTION 5-Player Agent \***

The Player Agent shall:

- (A) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (B) Receive and review applications for player candidates and assist the President in verifying residence or school enrollment and age eligibility.
- (C) Conduct the tryouts, the player draft and all other player transaction or selection meetings.
- (D) Prepare the Player Agent's list.
- (E) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (F) Notify Little League International of any subsequent player replacements or trades.

## **SECTION 6- Safety Officer**

The Safety Officer shall:

- (A) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- (B) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

**\*NOTE:** In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:

- (1) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
- (2) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- (3) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

(4) Background Checks - If the League President so designates, the safety officer will complete the required background checks per Little League Regulation I (b) and I (c) 8 & 9.

## **SECTION 7- Coaching Coordinator \***

The coaching coordinator shall:

- (A) Represent coaches/managers in league
- (B) Present a coach/manager training budget to the board
- (C) Gain the support and funds necessary to implement a league-wide training program
- (D) Order and distribute training materials to players, coaches and managers
- (E) Coordinate mini-clinics as necessary

## **SECTION 8- League Information Officer**

The League Information Officer shall:

- (A) Set up and manage the league's official website (site authorized by Little League International);
- (B) Encourage creation of team web sites to managers, coaches, and parents;
- (C) Ensure that league news and scores are updated online on a regular basis;
- (D) Collect, post, and distribute important information on league activities including direct dissemination of fund-raising and sponsor activities, the district, the public, league members, and the media/social media;
- (E) Serves as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball, Incorporated.

## **SECTION 9- Fundraising Manager**

Fundraising Manager shall:

- (A) Solicit and secures local sponsorships to support league operations;
- (B) Collect and review fundraising opportunities;
- (C) Organize and implements approved league fundraising activities;
- (D) Coordinate participation in fundraising activities;
- (E) Maintain records of monies secured through fundraising initiatives.
- (F) Ensure regulation and policies related to fundraising are followed.

## **SECTION 10- Umpire in Chief**

The Umpire-in-Chief (U.I.C) shall:

- (A) Serve as coordinator of the local league umpire program
- (B) Advise the League President on the local league umpire program
- (C) Recommend volunteer umpires to League President to serve the league during the regular season.
- (D) Communicate rule changes to league volunteer umpires, managers, and coaches
- (E) Recommend tournament-worthy umpires to the District Umpire Consultant
- (F) Attend umpire training programs at the district, state, and region levels

## **ARTICLE VII - AFFILIATION**

### **SECTION 1-Charter**

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### **SECTION 2- Rules and Regulations**

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

### **SECTION 3- Local Rules/Bylaws**

The local rules, ground rules and/or bylaws of this Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. (See Article VIII , Section 8 for fiscal year of this league.)

## **ARTICLE VIII - FINANCIAL AND ACCOUNTING**

### **SECTION 1**

**Authority:** The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### **SECTION 2**

**Contributions:** The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

## **SECTION 3**

**Solicitations:** The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Local League treasury.

## **SECTION 4**

**Disbursement of Funds:** The Board shall not permit the disbursement of Local League funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League Baseball, Incorporated. All disbursements shall be made by check, or league credit or debit card. All checks shall be signed by the Local League Treasurer and such other officer or officers, or person or persons, as the Board of Directors shall determine.

## **SECTION 5**

**Financial Transparency:** No Board member authorized to disburse funds may be the spouse or family relative of the League President or Treasurer, or have direct access to league funds without the written permission of the Board of Directors/Executive Board. The use of a league credit or debit card is permitted only by the President or Treasurer, with receipt for all purchases made within three (3) days of the purchase date.

## **SECTION 6**

**Compensation:** No Director, Officer, or Member of the Local League shall receive, directly or indirectly any salary, compensation, or emolument from the Local League for services rendered as Director, Officer or Member.

No Director, Officer, or Member of the Local League shall receive, directly or indirectly any salary, compensation or emolument from the Local League for business. This is to say the Local League may not enter into and business with any Director, Officer, or Member which would result in personal gain for said Director, Officer or Member.

## **SECTION 7**

**Deposits:** All moneys received, including sponsorship and fundraising, shall be deposited to the credit of the Local League in/at Members First.

## **SECTION 8**

**Fiscal year:** The fiscal year of the Local League shall begin on January 1 and shall end on December 31.

## **SECTION 9**

**Distribution of Property upon Dissolution:** Upon dissolution of the Local League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Local League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding

# **ARTICLE IX – INDEMNIFICATION**

The organization shall indemnify each of its directors, officers, and employees whether or not then in service as such (and his or her executor, administrator and heirs), against all reasonable expenses actually and necessarily incurred by him or her in connection with the defense of any litigation to which

the individual may have been a party because he or she is or was a director, officer or employee of the organization. The individual shall have no right to reimbursement, however, in relation to matters as to which he or she has been adjudged liable to the organization for negligence or misconduct in the performance of his or her duties, or was derelict in the performance of his or her duty as director, officer or employee by reason of willful misconduct, bad faith, gross negligence or reckless disregard of the duties of his or her office or employment. The right to indemnify for expenses shall also apply to the expenses of suits which are compromised or settled if the court having jurisdiction of the matter shall approve such settlement. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to that which such director, officer or volunteer may be entitled.

## **ARTICLE X - AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Northeastern Little League Membership on January 4, 2026

President's Name – Holly Rowland

President's Signature Holly Rowland Date January 4, 2026

Little League ID No. – 00265989

**Make one copy for the District Administrator and copies for the Local League. Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-accepted copy) is the official Constitution of this Local League. Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.**